



## Classroom-Child Observation Guide Instruction Sheet



### **PURPOSE STATEMENT:**

The Content Area Observation Notes are used to document any observations done by Program Support team members.

### **TIMELINE:**

The Content Area Observation Notes are used at the time of observation and the original should be placed in the Child File in a timely fashion.

### **STAFF RESPONSIBLE:**

The Content Area Observation Notes are utilized by Program Support team members only.

### **INSTRUCTIONS:**

- Document any observations of children on this form using blue or black ink.
- Print clearly and sign the notes when completed.
- When observing, remember, information not only comes from the child's behavior and interactions, but can also be gathered from observing the following:
  - Classroom routine and rules
    - Are these routines/rules clear and posted?
    - How are transitions managed?
    - Is there enough time for activities?
  - Classroom Environment
    - Is there a quiet space?
    - Is the classroom well organized?
  - Behavior Management
    - Does the teaching staff recognize wanted behavior?
    - Do they model appropriate social interactions?